

## **Part Time Learning Center Assistant Teacher**

### Job Summary

- **Being a reflection of God's heart, love and kindness while caring for and instructing the children.**
- Under the direction of the lead teacher, assist in the daily management, education and supervision of the classroom and children.
- Ensures that classroom and other play areas are consistently clean and safe.
- Informs parent of their children's progress on a daily basis.
- Keeps Supervisor informed on a timely basis of pertinent issues regarding staff, children, families and the program.

### Qualifications

- Assistant Teachers must meet or exceed state licensing requirements for age, education and experience per Texas minimum standards:
  - Clearance from DFPS Background Check
  - Be free from active tuberculosis
  - Current CPR & First Aid Certification
  - Notarized Licensing Affidavit for Application for Employment form
  - High School Diploma or Equivalent (can be a senior in high school while enrolled in a approved child care career related program)
  - Must maintain a minimum of 24 hours of training per year relevant to the age of the children for whom the caregiver provides care
  - Minimum of 6 months' work experience in an Early Childhood Education Setting preferred
  - Minimum of 8 Continuing Education Units or clock hours completed in the last 2 years in the field of Early Childhood Development preferred (Official Transcripts required)
  - Must be able to repeatedly bend, stoop and run; must repeatedly lift and carry children
  - Must be able to effectively interact and communicate with children and parents

Learning Center Assistant Teacher will be required to complete 24 hours of Pre-Service Training that is provided by the employer.

Learning Center Assistant Teacher will be required to maintain 24 hours of Annual Training Per Year that is provided by the employer.